

Quotation No 02/2018

Maharashtra Public Service Commission

Bank of India Building, 3rd Floor, Hutatma Chowk, Fort, Mumbai 400 001.

Telephone Number 22102133

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Quotation Document

for

Providing Aadhaar based Biometric Authentication Services

MAHARASHTRA PUBLIC SERVICE COMMISSION

www.mpsc.gov.in

Sub: Invitation of Quotations for Providing Aadhaar based Biometric Authentication Services

Sealed quotations in prescribed format (Annexure-1) are invited from reputed, experienced and authorized agencies for Providing Aadhaar based Biometric Authentication Services for the Screening Test to be held on 11th March, 2018 by Maharashtra Public Service Commission.

1. Scope of work:

1.1 The requirement:

- (1) Installation and commissioning of Biometric Machines at each and every Examination Sub-centre on 11th March, 2018 in Mumbai sufficiently before the start of the examination conducted by the Maharashtra Public Service Commission, Mumbai as per requirement on turnkey basis for carrying out the Aadhaar based biometric identification OR capture of thumb impression through Integrated Standardization Testing and Quality Certification (STQC) approved thumb scanner and photograph capture of those candidates whose Aadhaar identification is not possible due to various reasons on the day of the examination and verify the identity of such candidates during later stages of the examination.
- (2) Capturing of thumb/finger impressions, barcodes or QR codes and photographs using the Biometric Machines without causing disturbance to the candidates during the Examination at each and every examination Sub-centre.
- (3) Matching the demographic data with software solution and Aadhaar card data.
- (4) Preparation and storage of data.
- (5) Submitting Report in case of discrepancy during matching with earlier data.
- (6) Transfer of data in new Hard Disc to the Commission within two days of examination duly authenticated.
- (7) Submission of attendance report in PDF/Excel/SQL formats for each Sub-centre along with present percentage to the nodal officer before completion of examination.
- (8) Deployment of at least one machine for every 75 candidates.

1.2 Detailed Scope of the Work:-

- (1) MPSC has invited the online applications from the candidates for various examinations. The application data has been captured by MPSC.
- (2) Centre and Sub-Centre allotment as per the option exercised by the candidate will be done by MPSC.
- (3) MPSC will provide Sub-centre-wise data [Roll numbers, name and/or corresponding Aadhaar numbers (if available)] of all registered candidates to the authorized service provider.
- (4) The entire data will be provided to the agency well in advance so that they get enough time for preparation and mobilization of their resources for the concerned activity.
- (5) Service Provider has to use this data for the configuration of their biometric devices and shall enable Aadhaar based authentication OR fingerprint capture and candidate verification during the examination and subsequent stages of the process.
- (6) Examinations have to be conducted in various phases. The Aadhaar based biometric authentication has to be conducted at each phase of the examination; to ascertain and establish the identity of the candidates appearing at various stages.
- (7) The Sub-centres for the examination have been fixed at various School/colleges across the Mumbai. The agency has to make arrangements according to the strength of the candidates in the Sub-centers as provided by MPSC.
- (8) The authentication of the candidate should be Aadhaar based. Aadhaar based means that the Biometric device used by the authorized agency has to capture a biometric entry (mostly thumb or any other finger impression or Iris) from the candidate who are appearing and writing the examination at the examination hall and fetch a real time detail of the candidate from the UID server and store it in the Central Database.
- (9) The KYC data of the candidate should be downloaded and stored against the candidate details provided by the MPSC. It should not be simple YES/NO based authentication.
- (10) For Persons with Disability [PwD] candidates; the agency has to capture biometric entry of the scribe who is present at the time of examination along with concerned candidate.
- (11) The agency has to provide a real time dashboard which will be located at MPSC Office, Mumbai on the day of examination.
- (12) The dashboard should regularly update the status of the biometric details captured of the candidates on real time basis.
- (13) It should clearly show the reason for those cases where Aadhaar based authentication could not be done and identity could not be established for the candidates and whether thumb impression with photograph has been captured and updated in the database.

- (14) For the candidates whose real time Aadhaar based biometric details couldn't be matched with the UID Servers thus making UID base authentication impossible, the agency has to capture the biometric and photograph of the candidate and store it in the database. Also in the comment section of the database it has to be clearly mentioned that due to what reason Aadhaar base authentication couldn't have been done. These details must appear on the Centralized dashboard established at MPSC for the examination. For such candidates, the biometric details captured at the examination level will be matched with the data captured at the later stages of the examination/Selection process. There may be various reasons for that, for example network problem, wrong UID data being provided by the candidate at the time of applying, problem in finger print recognition, any other unforeseen reason etc. In all such cases agency has to take the action as prescribed above.
- (15) For candidates whose Aadhaar based authentication couldn't happen, their biometric registration shall involve capturing the digital photo and scanning their index fingers. The scanning of the fingers shall be done in the following sequence if the index finger scanning cannot be done: middle finger, ring finger, little finger, and thumb of the hand. If required, toe print may be collected.
- (16) Installation of Biometric Machine at each Examination venue has to be done well in advance with the required manpower across the designated places where the examination/Selection process is being conducted. The entire effort estimation has to be done by the service provider agency in this regard.
- (17) The capturing of thumb/finger & Photographs by the Biometric Machines shall not be stopped on any ground and data capturing/identification work must be completed during the stipulated time period of the examination.
- (18) It has to be ensured by the agency that biometric authentication or capture of biometric data should take minimum time of a candidate and should not distract candidate in any form. The manpower should be adequately trained for the same.
- (19) Sufficient number of portable devices and trained manpower shall be utilized during the verification process such that the entire operation of biometric registration gets completed in a smooth way within the specified time-frame i.e. the time of examination.
- (20) The agency is not allowed to take away any data either in hard copy or soft copy and the work is to be carried out only at the designated venue.
- (21) The agency will have to ensure that the Biometric Machines are functional and have done Aadhaar based Authentication or captured thumb/finger & Photographs of all the candidates who have appeared in the examination at the venue. Any omission in this regard will be taken seriously by the Commission. Adequate mechanism has to be put in place by the agency to ensure that no candidate appearing should be left. The installation of Biometric Machines should be done on scheduled date of examination in such a way that the Biometric machines are required to be functional during the scheduled time of commencement of the examination. The Agency should keep in mind that no candidate should get left during the process. To organize this, required manpower shall be provided by the agency only. At any point of time, no Biometric facility shall be interrupted due to any technical fault/power failure etc. and the Agency shall take due care of functioning of the process with adequate power backup/buffer stock at each examination centre during the conduct of examination and as per the time period mentioned in the Work Order.
- (22) The examination may be conducted in two sessions in a day at the same centre. The agency has to ensure that the biometric authentication has been done separately in both the sessions for the examination, If required for those candidates, whose Aadhaar based authentication is not done but biometrics are captured and stored, agency has to match the Forenoon session data with the Afternoon session and in case of any discrepancy found, same has to be reported to the MPSC. The scheme and schedule of activities for the selection process will be communicated later to the agency well in advance on case-to-case basis.
- (23) The agency has to submit work completion certificate along with the centre details as provided by the MPSC after the work is completed.
- (24) Aadhaar Authentication or (Thumb and Photo, for those candidates whose Aadhaar authentication is not possible) should be uploaded on the central server on the same Day.

1.3 Statutory compliance:-

- (1) The authentication should be done as per Aadhaar (Authentication) Regulations 2016 amended from time to time.
- (2) All devices and equipment used for authentication shall be certified as required and as per the specifications issued, by the concerned Authority from time to time for this purpose.
- (3) The client applications i.e. software used by requesting entity for the purpose of authentication, shall conform to the standard APIs and specifications laid down by the concerned Authority from time to time for this purpose.
- (4) Agency should make compliance of guidelines issued from regulating authority regarding information security for Authentication User Agencies from time to time.

1.4 Technical features of Biometric devices/Machines:-

- (1) The machine should have capability of capturing and authenticating finger print in both offline and online modes.
- (2) The machine should have an integrated camera to take the photographs of the candidates. The quality of integrated camera should be of high resolution and should not be less than 5 Mega Pixel.
- (3) The machine should have battery backup of at least 10 hours of continuous working.
- (4) It should not be a laptop based solution.
- (5) The machines should be GSM/at least 3G enabled.
- (6) Agency should have Sub-AUA or AUA or ASA license.

1.5 Security of Systems and Data:

- 1.5.1** It is expected that the Vendor will incorporate appropriate security features in the application for safety of application itself and data. The Vendor shall design and develop the application in such a way that proper security is implemented at various levels such as Application, Database and also provide security and antivirus protection at Operating System Level.
- 1.5.2** The Vendor shall, be guided by the standard information Systems Security Policies and Guidelines or suitable Industry standards
- 1.5.3** The software solution shall contain all suitable security features and firewalls using the latest features to protect and secure the databases used by the proposed system, data in transit etc.
- 1.5.4** The software developed by the Vendor shall be hosted and maintained by the Vendor on its Web Server in India. And it should be as per the general guidelines issued by Government of India as amended from time to time.
- 1.5.5 Disaster Recovery (“DR”) Site:**
 - (1) It is expected that the Vendor should establish DR Site and replicate the database of software at DR Site Instantaneously with online connectivity.
 - (2) In case of any disaster, such as fire, flood, terrorist threat or other disruptive event, the Vendor should activate the Software to function from the DR Site and continue to operate in a reasonable period of time of 48 hrs.

1.6 CHANGE OF SCOPE

- 1.6.1** The client may at any time, by written order make changes within the general scope of contract.
- 1.6.2** If any such change causes an increase or decrease in the cost of, or the time required for the tenderer's performance of any part of work under the contract whether changed or not changed by the order, an equitable adjustment shall be made in the contract price or delivery schedule or both, as per the procedure mentioned herein the Tender Document and the contract shall be accordingly amended.

1.7 VENDOR'S PERSONNEL

- 1.7.1** The vendor shall employ and provide such qualified and experienced personnel as are required to perform the services under the contract.
- 1.7.2** During the contract period and after the end of the contract period, the vendor shall refrain from canvassing the client with the view to procure employment to the vendor's personnel.
- 1.7.3** As Marathi is Official Language of the Government of Maharashtra, the Vendor has to appoint personnel having proficiency with Marathi language.
- 1.7.4** The staff provided by the vendor will perform their duties in accordance with the instructions given by the officers of the Tendering Authority from time to time. The Tendering Authority will examine the qualification, experience etc. of the personnel provided before they are put on area positions. The vendor has to take approval for the staff deployed from the tendering authority before deployment. The tendering authority has every right to reject names of the personnel if the same is not acceptable to them before or after commencement of the project.
- 1.7.5** Substitute will have to be provided by the vendor against the staff proceeding on leave/or remaining absent.
- 1.7.6** The vendor will have to arrange the necessary Tools/Instruments/Software/Hardware required for smooth implementation of the project within the cost quoted in the Scope of Work. Tendering Authority shall entertain no separate claim of any kind by the vendor under any circumstances.
- 1.7.7** The proposed services shall be normally manned from 9.45 a.m. to 5.30 p.m. as per the requirement as decided by the Tendering Authority depending upon necessity of the work/services.
- 1.7.8** The Vendor should provide continuous telephone technical support at all times on all days.
- 1.7.9** Eligible Quoters would be called upon to demonstrate technical competence by making of presentations on proposed services.

1.8 PROBLEM ESCALATION

Problem escalation mechanism should be detailed in technical bid. The escalation should cover each level of the organization up to the level of the CEO of the organization.

1.9 OTHER CONDITIONS

- 1.9.1** Latest Technologies and hardware configuration shall be used for the proposed solution by taking the consent of the Client before finalizing the tools and technologies to be used for development.
- 1.9.2** Travel, boarding and lodging of the vendor's team on their visits to the various destinations would be paid by the vendor only.
- 1.9.3** The Vendor shall indemnify the Client against all third-party claims of infringement of patent, trademark/ copyright or industrial design rights arising from the use of the supplied software and related services or any part thereof.
- 1.9.4** The Vendor shall provide training on appropriate aspects of the Software and Hardware or any other aspect that Client feels necessary to such persons nominated by the Client.
- 1.9.5** The number of candidates may vary from 3000 to 5000. But there will not be minimum guaranteed number of candidates. Supply orders shall be placed on the Agency against the Contract for such quantities as may be decided by the tendering authority.
- 1.9.6** Permission, if any required for the installation of the equipment at different places from the local authority/competent authority should be arranged by the agency itself, if they are selected. MPSC will not help or facilitate in this regard.
- 1.9.7** The number of candidates admitted at each examination Sub-centre varies from 100 to 504 approximately. Normally 24 candidates are permitted to appear for the examination in a single room.
- 1.9.8** The tendering authority will not be responsible for loss/damage of any equipment installed at all examination Sub-centers. The service provider shall be fully responsible for safety insurance and security of its equipments/infrastructure. Staff deployed for the services at examination Sub-centre should be in proper specific dress and should wear Identity card.

2. ELIGIBILITY CRITERIA

- 2.1** Only those service providers who fulfill the following criteria are eligible to RESPOND. Offers received from the service providers who do not fulfill all or any of the following eligibility criteria are liable to be rejected
 - (1)** The Quoter should be a registered one under The Companies Act of 2013.
 - (2)** The Quoter should be a profit making company for the preceding 3 financial years with a minimum turnover of 3 crores during each year.
 - (3)** The Quoter should have Income Tax Clearance certificate/Income Tax Return acknowledgment for last three years i.e. 2016-2017, 2015-2016, 2014-2015.
 - (4)** The Quoter should have GST Registration certificate valid as on 1st January, 2018.
 - (5)** The Quoter should have experience of similar work undertaken in last 3 years for Installation of Biometric machines to capture thumb/finger impression and photograph of the candidate in Central/State Government/ University/State Level Board/Government Organization/PSU as on 1st January, 2018.
 - (6)** The Quoter should have sub-AUA or AUA or ASA license from concerned regulatory authority valid as on 1st January, 2018.
- 2.2** The service provider must comply with all the above mentioned criteria. Non-compliance of any of the criteria will entail rejection of the offer summarily.
- 2.3** Photocopies of relevant documents/certificates should be submitted as proof in support of the claims made.
- 2.4** The tendering authority reserves the right to verify/evaluate the claims made by the vendor independently.

3. Earnest money deposit:

- 3.1** The Quoter should pay the Earnest Money Deposit of Rs. 5,000/- in the form of D.D. drawn in favor of Secretary, Maharashtra Public Service Commission payable at Mumbai only along with the quotation.
- 3.2** The DD of the EMD will be kept in the Office of the Maharashtra Public Service Commission, which will not be deposited in the bank, and it will be refunded to the respective Quoter after placing the work order with the successful Quoter. The EMD of the successful Quoter will be refunded after receiving the performances bank guarantee/supply satisfactorily.
- 3.3** The Earnest Money of unsuccessful Quoter shall be refunded after the final decision on the Quotation or on expiry of validity period whichever is earlier on presenting Original Receipt thereof. No interest shall be allowed on the Earnest Money Deposit.
- 3.4** In case the supplier withdraws his offer within the validity of the offer, the earnest money will be forfeited. Similarly, if the contractor fails to commence the work after issue of award letter, the amount of earnest money will also be forfeited.

4. Terms, Conditions and Instructions to Quoter:

- 4.1** Quotation documents shall neither be sent nor received by post/courier service.
- 4.2** Conditional quotations shall be summarily rejected.

- 4.3 The quotation as submitted by the Quoter shall consist of the complete set of the quotation documents duly filled in and initialed on each page and signed by the Quoter at the prescribed places. The quotation will be signed and submitted by a person authorized to sign on behalf of the firm.
- 4.4 Submission of quotation by a Quoter implies that he has read all the Term and conditions of the quotations, instructions to the Quoter as also other relevant documents and has made himself aware of the scope of work and specifications of the work to be supplied and the local conditions and other factors bearing for supply of Articles.
- 4.5 The Quoter shall submit their offer that satisfies each and every condition laid down in the quotation document, failing which the quotation will be rejected.
- 4.6 Secretary, Maharashtra Public Service Commission is not bound to accept the lowest or any other quotation. The right to reject any or all quotations, without assigning any reason whatsoever is reserved.
- 4.7 The acceptance of the quotation on behalf of Secretary, Maharashtra Public Service Commission will be done by the officer to whom such powers have been delegated.
- 4.8 The Successful Quoter has to complete the work within the stipulated time as given in the work order.
- 4.9 The work should be executed in strict accordance with the accepted quotation and conditions mentioned hereunder. The supply of Material shall be done with the diligence and same shall be expected to be completed in a work manlike manner.
- 4.10 The Secretary, Maharashtra Public Service Commission may put an end to this agreement at any time or in case of bad workmanship or substandard Material supplied. The cost of rectification of bad workmanship or replacing the substandard Material shall be borne by the successful Quoter .
- 4.11 The successful Quoter shall not be entitled to any compensation from Office of the Maharashtra Public Service Commission other than amount quoted by him/them.
- 4.12 Any other conditions, specifications etc not mentioned herein, the clarifications as furnished by the Office of the Maharashtra Public Service Commission shall be final and binding on the successful Quoter .
- 4.13 No ESCALATION shall be Payable under this Contract.

5. Bid Price :

- 5.1 All duties, taxes, transportation charges and other levies payable by the contractor under the contract shall be included in the total price.
- 5.2 The rates quoted by the Quoter shall be fixed for the duration of the contract and shall not be subject to the adjustment on any account.
- 5.3 The prices shall be quoted in Indian Rupees only.
- 5.4 Each Quoter shall submit only one quotation.
- 5.5 The quotations should be submitted in the format provided with this (Annexure – 1) on the letterhead of the Quoter.

6. Validity of Quotation :

Quotation shall remain valid for a period not less than 30 days after the deadline fixed for submission of quotations.

7. Evaluation of Quotations:

- 7.1 The Quoter should submit documentary evidence on its qualification with quotation. If the Quoter does not fulfill the same he will be treated as non-responsive and his/her quotation will not be considered for further processing.
- 7.2 The Office of Maharashtra Public Service Commission will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed and conform to the terms, conditions, and specifications in the following manners:
 - (1) The evaluation will be done excluding the GST.
 - (2) The evaluation would be done for unit rate. The items for which no rates have been quoted would be treated as non-responsive and the total amount would be computed accordingly. The Quoter who has quoted for partial quantity of any one or more item would be treated as non-responsive.
 - (3) The Office of Maharashtra Public Service Commission will award the contract to the lowest responsive Quoter in each category of items.

8. Award of Contract:

- 8.1 The purchaser will award the contract to the Quoter whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- 8.2 The Office of Maharashtra Public Service Commission reserves the right at the time of award of contract to increase or decrease the quantities of items without any change in the unit price or any other terms and conditions.
- 8.3 The Office of Maharashtra Public Service Commission will notify the Quoter whose quotation is accepted for award of contract prior to the expiration of the quotation validity period.
- 8.4 Notwithstanding the above, the Purchaser reserves the rights to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 8.5 Incomplete, irregular, unsealed and quotations received after the due date and time will not be considered.
- 8.6 Normal commercial warranty/guarantee shall be applicable to the supplied goods within one year.

9. Performance Security:

- 9.1 The successful supplier shall be required to furnish/deposit bank performance guarantee from any nationalized bank @ 3% of the cost of the items to be purchased in favor of Secretary, Maharashtra Public Service Commission within 10 days of the receipt of the order. The format for performance guarantee will be supplied separately.
- 9.2 If the supplier fails to comply with the requirements within the stipulated period the EMD already deposited by him/them shall be liable for forfeiture and the Office of the Maharashtra Public Service Commission shall purchase the items required at the risk and cost of the successful Quoter .
- 9.3 The performance security will be released to the successful Quoter after completion of work and Office of the Maharashtra Public Service Commission is satisfied that there is no need to retain the said amount any further.

10. Penalty :

- 10.1 For delayed supply – As per discretion of the tendering authority.
- 10.2 Failure of the supply - performance security will be forfeited and action will be initiated as per law.

11. Payment Terms :

- 11.1 Payment shall be made within 3 months from the date of supply after the submission of bill and along with the acknowledgement receipts duly filled and signed by the competent authority containing quantity of goods received, whether goods received in good condition, date of receipt of material and that no complaint is received by this office regarding the quality of goods supplied.
- 11.2 The payment to the successful Quoter towards Material supplied shall be made through online mode only.
- 11.3 Income tax and other statutory dues shall be deducted from the Quoter /suppliers bill as per rates.

12. Submission of offers:-

- 12.1 The offers shall have to be submitted in two separate envelopes comprising of Technical offer and Commercial offer. All two inside envelopes should be separately securely sealed and/or stamped. The sealed envelopes must super-scribed with the following information :-
 - (1) Type of Offer (Technical or Commercial)
 - (2) Quotation Reference Number
 - (3) Name of Quoter
- 12.2 The Technical Offer (Envelope-1) should contain following documents:-
 - (1) Copies of Certificate of incorporation of the firm. (Company registration certificate)
 - (2) Copy of GST Registration Certificate from concerned Government Department valid as on 1st January, 2018
 - (3) Copy of PAN Card.
 - (4) Copy of the Income Tax clearance certificate or Income Tax Return acknowledgement for last three years as on 1st April, 2017.
 - (5) Certificate from its C.A. stating that the Quoter is profit making for preceding three (3) years with a minimum annual turnover of Rupees 3 (Three) Crores from related business as on 1st April, 2017.
 - (6) Proof in support of experience of similar work undertaken in last 3 years for Installation of Biometric machines to capture thumb/finger impression and photograph of the candidate in Central/State Government/ University/State Level Board/Government Organization/PSU as on 1st January, 2018.
 - (7) Proof in support of having sub-AUA or AUA or ASA License from concerned regulatory authority valid as on 1st January, 2018.
 - (8) Copies of its audited financial statements for past three years. (i.e. 2014-15, 2015-16, 2016-17)
 - (9) Undertaking in prescribed format. (Annexure-2)
 - (10) EMD of Rs. 5,000/-
- 12.3 The Technical offer (T.O.) shall be complete in all respects and contain all information asked for except prices. The Technical Offer must be submitted in an organized and neat manner. No documents, brochures, etc. shall be submitted in loose form. All the pages shall be serially numbered.

- 12.4 Offers shall be submitted on the letter Head of the firm, which should contain PAN/TIN No./STD Number/ Phone Number/Fax Number/URL, email and other details of the firm.
- 12.5 **Language of proofs** : In case the Document submitted is in a language other than Marathi or English a certified copy of translation of the same in Marathi or English should be enclosed and the translation be also certified by the professional who has otherwise certified the said proofs.
- 12.6 Commercial Offer (Envelope-2)
- (1) Second envelope shall be marked as envelope No. 2. "Commercial Envelope" which contains only price schedule in the prescribed Pro-forma **(Annexure-1)**
- (2) The Commercial Offer shall be on fixed price basis. Price quotation accompanied by vague and conditional expressions Such as "Subject to immediate acceptance." "Subject to confirmation", etc. should be treated as being at variance and shall be liable for rejection.
- 12.7 Sealing , Marking and Submission of Offer -
- (1) The Technical offer and the Commercial offer shall be placed in a separate envelope super scribed: "Technical offer" or "Commercial offer" as the case may be, followed by the words "**Invitation of Quotation for providing Aadhaar based Biometric Authentication Services**" Name of the supplier and contact address should also be written on the envelope.
- (2) The supplier shall seal the envelope No. 1 as Technical envelope and Envelope No.2 as Commercial envelope in separate inner envelopes, duly marking the envelopes as "Envelope No.1, Technical Envelope" and "Envelope No.2 Commercial Envelope". The two envelopes shall be placed in an outer envelope. The inner and outer Envelopes shall also be addressed to Secretary, Maharashtra Public Service Commission, 3rd floor, Bank of India Bldg., Mahatma Gandhi Road, Fort, Mumbai – 400 001. The name and address of the quoter shall be written on outer envelope to facilitate return unopened in case it is declared "late".
- (3) If the outer envelope is not sealed and marked, the Office of Maharashtra Public Service Commission shall assume to responsibility for the quoter's misplacement or premature opening.
- (4) Telex, cable or facsimile bids shall be rejected.
- (5) Not more than one independent and complete bid shall be permitted from a Quoter.

13. Last Date and Time of receipt of quotations :

- 13.1 The quotations should be sent in sealed envelope in the name of Secretary, Maharashtra Public Service Commission at Bank of India Building, 3rd Floor, Fort, Mumbai 400 001 latest by **3.00 PM on 28th February, 2018.**
- 13.2 Quotations will be opened in the presence of the Quoter or their representative who choose to attend.
- 13.3 The date and time will be communicated after the closing date for submission of quotations.

Dated :- 21 February, 2018

Secretary
Maharashtra Public Service Commission

Annexure-1

PROFORMA FOR SUBMISSION OF QUOTATION (on the letter of the Quoter)

Dated:

To,
The Secretary,
Maharashtra Public Service Commission,
Bank of India Building]
3rd Floor, Hutatma Chowk, Fort,
Mumbai 400 001.

Name of Work:- Providing Aadhaar based Biometric Authentication Services

Quotation No:

Sir,

I / We do hereby tender to execute the above mentioned work on piece work basis and in accordance with the terms and conditions of the quotations and as per specifications mentioned herein the quotation form in consideration of payment being made for quantity of work, executed at tendered rates indicated as follows:-

Sr. No.	Description	Approximate Number of candidates	Unit	Basic Rate Rs.	GST Rs.	Final amount Rs.
1	Providing Aadhar Based Biometric Authentication Services with device on turnkey basis as per the scope of work.	5000	Rate per candidate actually present for single session.			

We have read the quotation notice, terms and conditions of Quotation, instructions to the Quoter and rules and regulations of the MPSC and same shall be binding on us.

Yours faithfully,

Signature of Quoter

Date : / /2017

Name

Address

Witness

Annexure – 2
Undertaking(On letter Head)

I/We undertake that we do not have any relation with purchase officer or any other employee of the MPSC.
Also we have submitted single quotation for this supply.

seal

Authorized Signatory

dated: